

3 — Seller Signing Scheduled

Meeting Location

Select Location

This is the location box. You can choose one of our locations from the dropdown above ^^^ or just type something in.

Let's meet at Dunkin' Donuts. Coffee is on me.

Date/Time Picker

08/22/2018 08:00 AM

Communications

Sell Side Closing Notice Buy Side Update Seller Side Text

To: Seller Email X

Cc: Listing Agent Email X

Bcc:

View Contact Info

Attach PDF

Select file(s) to attach... Refresh Documents

Optional: Type a custom note to include in the email here.

Format Font B I U A- A- | | | | Ix

This space is for additional notes. Please note from this notation that this is a note.

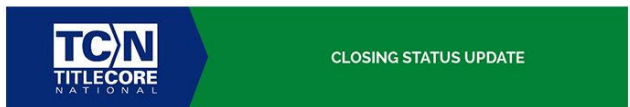
Complete Step

Clicking within this box will present a calendar and time picker

The Buy Side notification will go to the Buyer's Agent by default

No texts will go out by default but you may add someone if you choose

Any notes entered will appear in the opening paragraph of the Sell Side message.



Hello,

We have confirmed the signing date, time and location for the execution of the Seller's documents for 123 Sesame Street. The details for this closing event are below. Notes notes and more notes. This is where notes go. They'll appear in the opening paragraph like so.

|                           |                    |
|---------------------------|--------------------|
| <b>Closing Date/Time:</b> | 8/23/2018, 8:00 AM |
| <b>Closing Location:</b>  |                    |

We are viewing the Sell Side Closing Notice. As you can see, it will go to the Seller and the Listing Agent by default.